

STATE OF HAWAII
REQUEST FOR EXEMPTION FROM CHAPTER 103F, HRS

WITHDRAWN

TO: Chief Procurement Officer

FROM: Department of Public Safety
(Department/Division/Agency)

Pursuant to § 103F-101(a)(4), HRS, and Chapter 3-141, HAR, the Department requests a procurement exemption to purchase the following:

Description of health and human services:

Nursing services for various correctional facilities on Oahu, Hawaii, Maui, and Kauai

Name of Service Provider
Altres Staffing, Inc.
dba Altres Medical

Cost: \$270,000

Term of Contract:
From: August 1, 2002
To: January 31, 2003

Explanation describing how procurement by competitive means is either not practicable or not advantageous to the State:
Contracts were in place with Altres Staffing, Inc. and Island Staffing Services, Inc. for the period 8/1/01 to 7/31/02. The option to extend was being exercised; however, only Island Staffing had an executed contract by 7/31/02. Upon sending the contract to the Attorney General's office for approval as to form, we were informed that the AG's office will no longer be able to approve supplemental agreements after the contract expiration date. Altres is the 1st provider contacted to fill temporary and long term nurse positions. Island Staffing was originally the 3rd provider to be called. It is not in the best interest of the State to have the 3rd provider be the sole provider; therefore, we will be re-soliciting the services. We request an exemption to continue to use Altres as the Department's first provider until a new contract can be put into place.

Details of the process or procedure to be followed in selecting the service provider to ensure maximum fair and open competition as practicable:

We will continue to use the providers as awarded under RFP #PSD 01-HCD-25.

A description of the state agency's internal controls and approval requirements for the exempted procurement:

We will continue to use the terms and conditions as outlined in RFP #PSD 01-HCD-25.

A list of state agency personnel, by position title, who will be involved in the approval process and administration of the contract:

Wesley Mun, Health Care Division Administrator

Direct questions to:

Wesley Mun, HCDA

Phone Number:

587-1250

This exemption should be considered for list of exemptions attached to Chapter 3-141, HAR: Yes ☐ No ☒

I certify that the information provided above is to the best of my knowledge, true and correct.

Theodore J. Sil

Department/Agency Head

Date

Chief Procurement Officer's Comments:

Please ensure adherence to applicable administrative requirements.

☐ Approved

☐ Denied

cc: Administrator
State Procurement Office

Chief Procurement Officer

Date